

A/V REQUIREMENTS for RICHARD VAGUE

Event Organizer to kindly supply:

- Video Projector and Screen compatible with a laptop.
- Wireless, lavalier microphone
- No podium/lectern please.
- Speakers and sound to be played for pre, during and post experience music.
- All technical requirements should be ready for a sound check at least one hour prior to the scheduled start time.
- If possible, Confidence monitor or Down Stage Monitor
- 2 bottles of Room Temperature Bottled water.
- A light lunch of protein and vegetables.
- Six foot table to sell merchandise and books.
- Please inform Richard's team if the program will be audio or video recorded.
- Please provide a copy of the recording to Richard's team.
- (Optional) If purchaser provides lodging, a double non-smoking room is preferred at a hotel near to the venue.
- (Optional) Transportation for speaker to and from the airport is appreciated. Please indicate the name of the driver on contract.
- Please provide directions and a map from major highways/airport/hotel.
- Also, please include a parking pass as needed.
- Please direct any questions to Richard Vague at richard@richardvague.com